

NEWTON INTERNATIONAL ACADEMY SMASH



EYFS SETTLING IN POLICY

POLICY REVIEWED

July 2025

POLICY TO BE REVIEWED

July 2026





EYFS SETTLING IN POLICY

Reviewed August 2025

Next review August 2026

AIMS

- To support children and their parents/ carers in the move to their new environment
- To work closely and share information with parents/ carers
- To help children and parents/ carers form strong relationships with staff
- To help children feel secure and confident in the Early Years Foundation Stage
- To work with parents/ carers to help children with any difficulties that may arise

KEY POINTS

- Staff and parents/carers should be aware that children settle into a new setting in lots of different ways
- Staff should be sensitive how daunting a new environment, can be to a child; especially if the child is new to English.
- Shorter days will be introduced at the beginning of Term 1, to help the children settle.
Week 1- F1 & F2: From 7am-10.30am.
Week 2- F1: From 7am-10.30am
Normal school hours (7am-12.30noon) will resume for F2 in week 2 and for F1 in week 3.

KEY DATES

- New parent's meetings are held before Term 1 starts to inform Parents of important information and allows parents to meet with the class teachers and assistants.
- Parents meetings will be held each term to inform parents of their child's progress.
- Termly report cards will be issued to inform parents of their child's progress.
- Parent workshops will be held to inform parents of activities/ideas they can complete at home with their child.

WHAT HAPPENS DURING THE SETTLING-IN PERIOD

- Children will have a shorter day from 7am-10.30am.
- The induction period may be increased depending on each child.
- Children who become very distressed will be sent home early.
- Parents will not be allowed to stay with their child, they will have to leave.
- Staff will always ask before taking a child from a parent.

HOW PARENTS/CARERS CAN SUPPORT DISTRESSED CHILDREN

- We encourage you to try leaving your child with a member of staff as soon as you can.
- Speak positively about school and the staff to help develop relationships and trust.
- Once you have left, do not return until home time. This helps the child learn the routine.
- Talk to your child about the school routine to familiarise them with it.
- Trust staff, they are experienced in this and have your child's best interests at heart.



HOW WE SUPPORT DISTRESSED CHILDREN

- Children often calm down once their parents/carers have left.
- We guide them to an activity we know they like to distract them.
- We are available to talk at any stage of the process. There is time for a brief informal talk at the beginning and end of each day and appointments for more in depth conversations can be made via the school office.

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